

Modoc Local Agency Formation Commission

NOTE: SPECIAL MEETING TIME AND DATE

SPECIAL MEETING AGENDA

Tuesday October 22, 2013 – 4:00 PM

**City Council Chambers
Alturas City Hall
200 North Street, Alturas, CA 96101**

1. Call to order / Pledge of Allegiance

Commissioners

David Allan, County Member
Jim Irvin, City Member, Vice-Chair
Marie Neer, Public Member
John Dederick, City Member, Chair
Kathie Alves, County Member

LAFCO Staff

John Benoit, Executive Officer
John Kenny, LAFCO Counsel
Stephanie Wellemeyer, Clerk

Alternate Members

T.J. Jerry Shea, Public Member Alt.
_____, County Member Alt.
Cheryl Nelson, City Member Alt.

2. Approval of Agenda (Additions and Deletions)

3. Approval of the Minutes for August 13, 2013

4. Correspondence

5. Public Comment

This is the time set aside for citizens to address the Commission on any item of interest to the public that is within the subject matter jurisdiction of the Commission. For items that are on the agenda, public comment will be heard when the item is discussed. If your comments concern an item that is noted as a public hearing, please address the Commission after the public hearing is opened for public testimony. The Chair reserves the right to limit each speaker to three (3) minutes. Please understand that by law, the Commission cannot make decisions on matters not on the agenda.

6. Agreement for Legal Counsel

- a. *Receive Report from the Executive Officer*

Action Items:

7. Ratify Claims for August 2013 and Authorize Payment of Claims for September 2013.

- a. *Approve payment of expenses for Aug 2013 and Sept 2013.*

8. Discussion and possible direction regarding establishing a policy as mandated by SB-244 - Disadvantaged Unincorporated Communities

- a. *Review the requirements of SB-244 and provide direction to staff to add a policy to the LAFCo Policies, Standards and Procedures.*

9. Review 2013 Annual Calafco Annual Conference – Marie Neer and John Benoit

10. Bylaw Amendment – Records Retention Policy –

- a. *Review draft policy, discuss and provide direction to staff*

Public Hearing - 5:00 PM item

11. Canby Community Services District Service Review and Sphere of Influence

- a. *Receive Executive Officer's Report and conduct public hearing on the Municipal Service Review and Sphere of Influence for the Canby Community Services District.*
- b. *Adopt Resolution 2013-0005 approving a Municipal Service Review for services provided by the Canby Community Services District*
- c. *Adopt Resolution 2013-0006 approving a Sphere of Influence Update for the Canby Community Services District.*

12. Executive Officer's Monthly Report

- Alturas City Annexation request*
Agreement between Likely and Madeline Fire Depts.
Legislation
Resource Conservation Districts
Big Valley Ambulance Services Update

13. Commissioner Reports - Discussion

This item is placed on the agenda for Commissioners to discuss items and issues of concern to their constituency, LAFCO, and legislative matters.

***NEXT REGULAR MEETING: The next regular meeting date will be December 10, 2013
CITY HALL, CITY OF ALTURAS***

Any member appointed on behalf of local government shall represent the interests of the public as a whole and not solely the interest of the appointing authority Government Code Section 56325.1

The Commission may take action upon any item listed on the agenda. Unless otherwise noted, items may be taken up at any time during the meeting.

Public Comment

Members of the public may address the Commission on items not appearing on the agenda, as well as any item that does appear on the agenda, subject to the following restrictions:

- Items not appearing on the agenda must be of interest to the public and within the Commission's subject matter jurisdiction.
- No action shall be taken on items not appearing on the agenda unless otherwise authorized by Government Code Section 54954.2 (known as the Brown Act, or California Open Meeting Law).

Public Hearings

Members of the public may address the Commission on any item appearing on the agenda as a Public Hearing. The Commission may limit any person's input to a specified time. Written statements may be submitted in lieu of or to supplement oral statements made during a public hearing.

Agenda Materials

Materials related to an item on this agenda submitted to the Commission after distribution of the agenda are available for review for public inspection in the Modoc County Planning Department office located at on 203 W. 4th Street, Alturas CA. [such documents are also available on the Modoc LAFCO website (www.modoc.lafco.ca.gov) to the extent practicable and subject to staff's ability to post the documents prior to the meeting]

Accessibility

An interpreter for the hearing-impaired may be made available upon request to the Executive Officer 72 hours before a meeting.

The location of this meeting is wheelchair-accessible.

Disclosure & Disqualification Requirements

Any person or group of persons acting in concert who directly or indirectly contribute \$1,000 or more in support of or in opposition to a change of organization or reorganization that has been submitted to Modoc LAFCO must comply with the disclosure requirements of the Political Reform Act of 1974 applicable to local initiative measures to be submitted to the electorate. These requirements contain provisions for making disclosures of contributions and expenditures at specified intervals; they may be reviewed at Government Code §§56700.1 and 81000 *et seq.* Additional information about the requirements pertaining to local initiative measures to be presented to the electorate can be obtained by calling the Fair Political Practices Commission at (916) 322-5660. A LAFCO Commissioner must disqualify herself or himself from voting on an application involving an "entitlement for use" (such as an annexation or sphere amendment) if, within the last twelve months, the Commissioner has received \$250 or more in campaign contributions from the applicant, any financially interested person who actively supports or opposes the application, or an agency (such as an attorney, engineer, or planning consultant) representing the applicant or an interested party. The law (Government Code Section 84308) also requires any applicant or other participant in a LAFCO proceeding to disclose the contribution amount and name of the recipient Commissioner on the official record of the proceeding. Contact LAFCO Staff LAFCO staff may be contacted at (530) 233-9625 or by email at lafco@modoc.lafco.ca.gov Copies of reports to the extent feasible are located on the LAFCO webpage at: **modoc.lafco.ca.gov**